

Louisiana State Board of Examiners of Psychologists
BOARD MEETING MINUTES: May 30, 2014
APPROVED: June 27, 2014

The meeting of the Louisiana State Board of Examiners of Psychologists (Board) was called to order at 8:34 a.m., **Friday, May 30, 2014**, at 8706 Jefferson Highway, Suite B, Baton Rouge, LA 70809. Present were Board Members, Drs. Rita Culross, Marc Zimmermann, Darla Burnett, Jessica Brown, Phil Griffin; and, Executive Director, Kelly Parker. Dr. Kim VanGeffen, LPA Representative, was also present for the public hour.

Dr. Zimmermann moved to accept the May 30, 2014 agenda. Motion passed unanimously without opposition.

Dr. Zimmermann moved that the minutes of April 7, 2014 be accepted. Motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Brown-yay and Griffin-yay.

Dr. Burnett moved that the minutes of April 25, 2014 be accepted with minor changes. Motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Brown-yay and Griffin-yay.

Pursuant to **LSA R.S.42: 6.1(4)**, Dr. Culross moved to enter Executive Session to review legal matters, conduct oral exams and file reviews. The motion passed by unanimous roll call vote of the members present as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Brown-yay and Griffin-yay.

Dr. Culross moved to close Executive Session to enter the following:

Complaint Review/Legal Matters: Closed Session (LSA-R.S. 42:6.1]

- a. **P13-13-12C***: The Board discussed the terms of the immediate suspension of a licensed psychologist. The Board agreed to hold a hearing on June 23, 2014.
- b. **P12-13-11B**: Ms. Parker updated the Board regarding this matter.

Oral Examinations:

Mary Ellen Matthews, Ph.D. appeared before the Board for an oral examination in Clinical Psychology. Dr. Griffin moved that the Board grant **Dr. Matthews** a license to practice psychology with a specialty in Clinical Psychology. The Board discussed the recommendation and the motion passed unanimously.

Jennifer Chandler, Psy.D. appeared before the Board for an oral examination in Clinical Psychology. Dr. Zimmermann moved that the Board grant **Dr. Chandler** a license to practice psychology with a specialty in Clinical Psychology. The Board discussed the recommendation and the motion passed unanimously.

John Rosegrant, Ph.D. successfully passed the Jurisprudence examination and met the Board as required for licensure via CPQ reciprocity. Dr. Burnett moved that the Board grant **Dr. Rosegrant** a license to practice psychology in Louisiana with a specialty in Clinical Psychology. The Board discussed the recommendation and the motion passed unanimously.

Supervision and Credentials Recommendations:

Dr. Griffin reviewed the application for licensure files of Yaron Rabonwitz, Ph.D., Suzanne Klenck, Ph.D. and Matthew Bell, Psy.D. . Dr. Griffin moved to approve their candidacy status and invite them to take the licensing examinations. The Board discussed the files and the motion passed unanimously.

Dr. Culross reviewed the Texas reciprocity application file of George Grimes, Ph.D. Dr. Culross pointed out that Dr. Grimes's doctoral program did not meet the reciprocity requirements because it did not involve at least one continuous academic year of full time residency on the campus of the institution at which the degree was granted. The Board discussed Dr. Grimes file. Dr. Culross moved to deny candidacy status to Dr. Grimes. The Board discussed the motion. The motion passed unanimously as follows: Culross-yay, Zimmermann-yay, Brown-yay, Griffin-yay and Burnett-yay.

Dr. Griffin reviewed the application for licensure file of Jill West, Ph.D. and additional communication submitted by the applicant. Dr. Griffin reported that Dr. West's completed training and education to date was focused in School Psychology. Dr. West requested that the Board allow her to change her licensure specialty to Clinical Psychology. The Board reviewed and discussed Dr. West's application, transcripts, internship and post doc form. Dr. After careful consideration, Dr. Culross moved to allow Dr. West to sit for a School Psychology examination or General Psychology examination. The Board discussed the motion. The motion passed unanimously. Dr. Culross further moved to allow Dr. West to respecialize in Clinical Psychology after once she is licensed and qualified to do so. The motion passed unanimously.

Dr. Zimmermann reviewed the criminal history report of John Hamilton, Ph.D. Dr. Zimmermann moved to request further information from Dr. Hamilton. The Board discussed the motion carefully. The motion passed unanimously.

Dr. Zimmermann reviewed the rap back sheet for Chavez Phelps, Ph.D. Dr. Zimmermann moved to request further information from Dr. Phelps. The Board discussed the motion and reviewed the rap back sheet. The motion passed unanimously.

Dr. Burnett reviewed and moved to approve the Supervised Practice Plans of Holland Miller, Psy.D. and Laura Brown, Ph.D. The Board discussed same. The motion passed by full vote of the Board.

Dr. Brown reviewed the request for Emeritus status of S. Hugh Bryan, Ph.D. Dr. Brown noted that Dr. Bryan met the age requirement and was working part-time. Dr. Brown moved to grant Emeritus status to Dr. Bryan. The Board discussed the motion. The motion passed by roll call vote: Culross-yay, Zimmermann-yay, Brown-yay, Griffin-yay and Burnett-yay.

Dr. Brown reviewed the request for Emeritus status of Maria Zakrzewski, Ph.D. Dr. Brown noted that Dr. Zakrzewski met the age requirement and was working part-time. Dr. Brown moved to grant Emeritus status to Dr. Zakrzewski. The Board discussed the motion. The motion passed by roll call vote: Culross-yay, Zimmermann-yay, Brown-yay, Griffin-yay and Burnett-yay.

Dr. Brown reviewed the request for Emeritus status of Robert Leray, Ph.D. Dr. Brown noted that Dr. Leray met the age requirement and was retired. Dr. Brown moved to grant Emeritus status to Dr. Leray. The Board discussed the motion. The motion passed by roll call vote: Culross-yay, Zimmermann-yay, Brown-yay, Griffin-yay and Burnett-yay.

The Board reviewed the application and supplemental documentation provided by Sharissa Taylor, APRN, Ph.D. Ms. Parker also provided the Board with official documents from the Louisiana State Board of Nursing related to Taylor. The Board also reviewed Taylor's previous application, originally filed in July 2011. After careful discussion, Dr. Culross moved to deny the application of Taylor based on the nursing board documents and her failure to disclose particular events in a knowingly effort to deceive the Board and apply for a psychology license. The motion passed unanimously as follows: Culross-yay, Zimmermann-yay, Burnett-yay, Brown-yay and Griffin-yay.

Committee Reports:

Finance Committee: Ms. Parker presented the Board with January and February financial statements prepared by Valerie Dominique, CPA. The Board reviewed the documents. Dr. Zimmermann moved to accept the January and February financial statements. The motion passed unanimously.

Oral Examination Committee: No new report.

Jurisprudence Examination Committee: No new report.

Legislative Oversight Committee: Dr. Burnett reviewed the outcome of the 2014 Legislative Session with the Board. Ms. Parker presented a draft Notice of Intent for the Chapter 8 change that will require Emeritus licensees to obtain CE beginning in July 2015 and July 2016. The Board discussed the draft. Dr. Culross moved to proceed with the rule change as drafted. The motion passed unanimously by roll call vote: Culross-yay, Zimmermann-yay, Burnett-yay, Griffin-yay and Brown-yay. Dr. Burnett informed the Board that a provisional licensure packet, including rules and application forms should be available for review at the June meeting.

Liaison to Professional Organizations and Boards: Dr. Culross reminded the Board about the LPA presentation scheduled for Thursday, June 12th. Dr. Culross, Dr. Zimmermann, Dr. Griffin, Dr. Burnett and Ms. Parker planned to attend the presentation. Dr. Culross also noted that the ASPPB fall conference is scheduled for October 22-26, 2014 in Palm Springs, California.

Dr. Culross informed the Board that Ms. Parker and Dr. Mouton have a meeting scheduled for July 9, 2014 to discuss the current Memorandum of Understanding and possible updates concerning Act 136 and Act 137.

The Board also discussed the creation of the School Specialist Advisory Committee. The Board discussed the notion of accepting nominations from LSPA, LPA and self-nominations. Dr. Zimmermann suggested that the committee composition should allow for a licensed specialist in the future. The Board agreed to table the decision and revisit the idea at the next meeting and after the LSSP task force meeting scheduled for June 13, 2014.

Continuing Education: Ms. Parker presented the Board with a request from Anne Ciccone, Ph.D. regarding approved types of CE. The Board reviewed and discussed the request. Dr. Culross directed Ms. Parker to respond to Dr. Ciccone regarding acceptable CE.

Complaints Committee: No new report.

Long Range Planning Meeting: No new report.

Telepsychology Workgroup: Dr. Griffin informed the Board that the following individuals accepted the invitation to participate in the Telepsych Workgroup: Anne Ciccone, Ph.D., Joseph Comaty, Ph.D. and Darlene Nemeth, Ph.D. Dr. Griffin reported that the first meeting is scheduled for Friday, July 11, 2014 in Baton Rouge.

LBAB Liaison Report: Dr. Zimmermann reported that the LBAB was continuing to process applications and issue licenses, certificates and registrations. Dr. Zimmermann noted that LBAB was drafting a new MOU regarding sharing of resources. Ms. Parker commented that she anticipated the draft would be available for review at an upcoming meeting.

Ad hoc: Elections Committee: Dr. Burnett reported that she has been gathering information regarding electronic voting. Dr. Burnett compared Votenet, Electronic Solutions and Evote. Dr. Van Geffen, LPA Representative, noted that Dr. Gros was in charge of LPA's EC elections and used "Simply Voting". Dr. VanGeffen reported that the LPA process ran smoothly.

Discussion Items:

1. **July Board Meeting Date:** The Board discussed the July Board meeting. The Board set the July meeting date for July 18, 2014.
2. **Record Retention Schedule:** The Board reviewed the Record Retention Schedule. The Board directed Ms. Parker to make the appropriate decision for submission.
3. **Policies & Procedures Manual:** The Board reviewed the latest update of the Policies & Procedures Manual. Dr. Culross moved to approve the May 30,

2014 version of the Policies & Procedures Manual. The motion passed by roll call vote as follows: Culross-yay, Zimmermann-yay, Griffin-yay, Brown-yay and Burnett-yay.

4. **LSBEP Ethics Board Opinion:** The Board reviewed the notice from the State Ethics Board scheduling the matter for June 20, 2014. Dr. Culross agreed to attend the meeting as the LSBEP representative. Ms. Parker reminded the Board she will be out of town.
5. **Texas Reciprocity Agreement:** The Board reviewed and discussed the recent communication from the Texas Psychology Board regarding the Agreement of Reciprocity. Dr. Culross moved to correspond with the Texas Board and indicate LSBEP's intention to continue the Agreement while noting the LSBEP's right to deny any Texas applicants that did not meet the requirements in the agreement. The motion passed unanimously.
6. **Request for Guidance – Alexandra Casalino, Psy.D.** – The Board reviewed communication submitted by Dr. Casalino. The Board opined that Dr. Casalino must release the information, including test data, and that she should refer to APA Ethical Principles 9.04 Release of Test Data and 9.11 Maintaining Test Security for further clarification.
7. **Xavier University of Louisiana [XULA]:** The Board reviewed the website for XULA. The Board opined that the website could be easily misinterpreted and should not include the LSBEP by name reference. The Board directed Ms. Parker to draft a letter to XULA.
8. **LSBEP Twitter Account:** The Board reviewed the Minnesota Board of Psychology's Twitter account. Ms. Parker inquired about LSBEP's interest in a Twitter account. The Board discussed the idea. The Board was concerned about how this would affect public record requests. The Board tabled the decision until further information could be obtained. In the meantime, the Board encouraged Ms. Parker to send monthly blast emails.
9. **Annual Employee Reviews [LSA-R.S. 42.6.1]:** The Board held annual employee reviews in Executive Session with Dr. Jenny Longwell, LBAB member.

3:30 p.m. Dr. Griffin moved to adjourn the meeting. The motion passed unanimously.